



Marine Order 71 – Certificate of Competency Chief Mate

The following provides a summary of the requirements for a **Chief Mate Certificate of Competency (CoC)**. This certificate is issued under Marine Order 70 (Seafarer certification) 2014 and Marine Order 71 (Master and deck officers) 2014, made under the *Navigation Act 2012*.

What will I be able to do with this certificate? You will be able to perform the duties of:

✓	Chief Mate on ships of any gross tonnage in any operating area
✓	Watchkeeper Deck Officer on ships of any gross tonnage in any operating area
✓	If endorsed; Master on ships <500 GT in any operating area and Master on ships <3000 GT in near-coastal waters
✓	Able Seafarer Deck – deck duties or functions

How do I get this certificate?

To obtain a **Chief Mate CoC**, you will need to:

- Hold or have held a CoC as:
 - Watchkeeper Deck, or
 - Master <500 GT, or
 - Master <3000 GT, or
 - Chief Mate <3000 GT, or
 - A foreign certificate AMSA considers equivalent to the above.
- Complete 12 months qualified sea service (QSS) in charge of a navigation watch on ships ≥ 500 GT, while holding a valid certificate from the list above on voyages of at least 24-hour duration.
- Complete an AMSA approved course of study from an AMSA approved registered training organisation for a **Chief Mate**.
- Complete the following approved STCW short courses:
 - Security Awareness Training.
 - Advanced Fire Fighting.
 - Medical Care on board ships.
- Hold the following valid certificates:
 - Certificate in Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats.
 - GMDSS Radio Operators Certificate.
 - AMSA Certificate of Medical Fitness.
- To serve on an ECDIS equipped ship, you must hold an ECDIS endorsement.
- Pass an AMSA oral examination.

For an endorsed **Master <3000 GT** near-coastal and **Master <500 GT** unlimited, you must hold a Chief Mate CoC and complete:

- At least 36 months QSS in charge of a navigation watch on ships ≥ 24 metres, with 24 months on voyages of 24 hour duration, while holding any of the following certificates:
 - Chief Mate CoC, or
 - Chief Mate <3000 GT CoC, or
 - Unrestricted Master <35m NC CoC, or
 - Master <500 GT CoC, or
 - Watchkeeper Deck CoC, or
 - Watchkeeper Deck <500 GT CoC (with Watchkeeper Deck <3000 GT near-coastal endorsement), or
 - Mate <500 GT CoC, or
 - Any certificate AMSA considers equivalent to the above or
- At least 24 months QSS in charge of a navigation watch on ships ≥ 24 m, with 16 months on voyages of 24 hour duration, and with 12 months served on ships as Master or Chief Mate, while holding a:
 - Chief Mate CoC, or
 - Chief Mate <3000 GT CoC, or
 - Master <500 GT CoC, or
 - Mate <500GT CoC.

How do I keep this certificate?

To revalidate your certificate you must:

- Hold a valid:
 - AMSA Certificate of Medical Fitness.
 - GMDSS Radio Operators Certificate or GMDSS Certificate of Recognition.
- Have QSS performing functions appropriate to the certificate you hold, for a period of at least:
 - a) 12 months in total during the preceding 5 years before application, or
 - b) 3 months in total during the preceding 6 months prior to revalidating, or
 - c) Have completed an approved revalidation course appropriate for your certificate within 5 years before applying to revalidate, or
 - d) Have completed an oral exam and approved short courses that AMSA considers equivalent, or
 - e) Have performed duties and functions and approved courses that AMSA considers equivalent.

On completion of the seagoing service, you should:

- Obtain a letter(s) from your employer(s) confirming QSS and stating that you have actively participated in the mandatory abandon ship and fire drills required by SOLAS as well as scheduled drills required by the on board Safety Management System (see sample template letter). A copy of the letter should be submitted with the application (you should keep the original).
- Provide written evidence of performing radio service in a seagoing ship fully fitted with GMDSS equipment for sea area A3 of at least 12 months in total within the preceding 5 years, or 3 months in total during the preceding 6 months prior to revalidation. This should be written on company letterhead paper and includes the following details:
 - Ship particulars - the name, IMO number, MMSI number, ship type(s), Gross Tonnage.
 - The rank served on board.
 - The dates served on board the ship.
 - That the ship was fitted with a full GMDSS station (sea area A3).
 - That the applicant operated the equipment on a regular basis.
- Or have performed functions relating to the category of GMDSS Certificate held which are considered by AMSA to be at least equivalent to the seagoing service required.
- Complete continued competence training for the STCW short courses in Advanced Fire Fighting and Fire and Proficiency in Survival Craft and Rescue Craft other than Fast Rescue Boats in the previous 5 years (refer to MO 71 Schedule 4).

Please note: There are three types of continued competence courses. Please ensure you complete the continued competence for deck / engineer officers and chief integrated ratings.

If you **DO NOT HAVE** at least the specified seagoing service mentioned above, you will be required to complete the Advance Fire Fighting and Proficiency and Survival Craft in full and one of the revalidation options c, d or e shown above.

How to Apply for CoC Initial Issue / Revalidation (select as required)

Lodge an application at Australia Post:

- Complete a CoC application form 419 online or download a pdf version and then complete it.
- Complete all sections of the form.
- Download a pdf version of the form to generate your barcode.
- Print the form.
- Attach copies of all required documents.
- Sign the declaration.
- Submit your application and pay a fee at an AMSA-contracted Australia Post outlet.
- Provide proof of identity when you lodge your application.

AMSA may request reasonable evidence to confirm or verify any of the information provided as part of the application.

Please note:

- *All certificates and training must comply with STCW.*
- *All training courses and training programs must be approved by AMSA.*
- *All sea service must be documented qualifying sea service.*

Commonwealth statutory declaration

A Commonwealth provided template can be used to make a declaration under the *Statutory Declarations Act 1959*. The original statutory declaration must be posted to AMSA – SCS, GPO BOX 2181, Canberra ACT 2601.

The completed statutory declaration form tells us that you are sending us true copies of the originals or is a written statement which you sign and declare to be true before an authorised witness.

For a copy of this template and full list of persons authorised to witness statutory declarations under the Commonwealth Statutory Declarations Act (1959), see Statutory Declarations Regulations 1992, Schedule 2, a copy of which is available on our website or at the following link:
www.comlaw.gov.au/Details/F2006C00248

More Information

Seafarer Certification Guidance containing additional information on CoC, sea service requirements and task books, can be obtained from the AMSA website at www.amsa.gov.au.

Note: If there is an inconsistency between this document and previously issued documents about the subject matter, this document supersedes information found in previous documents dealing with these matters. Previous documents found to be in conflict with this document (or parts thereof) will be updated or withdrawn at the earliest opportunity.